

COLUMN 1	COLUMN 2	COLUMN 3	COLUMN 4
(1) Topic (one sentence description of the decision being sought) (2) Who will take decision (3) Give date or period within which decision is to be taken (4) Directorate contact (include e-mail and telephone)	(5) Principal Groups/Organisations to be consulted before decision is made (6) Method of consultation (external only [if applicable])	(7) Name of person(s) to whom representations can be made (e-mail/telephone) (8) When should they be made by (closing date)	(9) List background documents submitted to Cabinet/Cabinet Member in respect of the decision (10) Is this information unrestricted or exempt? (11) Date first entered in Notice
KEY 6/20/21 (1) Provision of new museum store (2) Cabinet (3) 9 November 2020 (4) Martin Leggatt, Head of Assets & Building Control - 01304 872455/07740 560903; Martin.leggatt@dover.gov.uk	(5) Not applicable. (6) Not applicable.	(7) Martin Leggatt – martin.leggatt@dover.gov.uk ; 01304 872455/07740560903 (8) 10 August 2020	(9) Cabinet report (10) Exempt (11) 7 August 2020

Brief Details of Item:

(Please provide information about the contents of this item and the reason for decision.)

Currently a proportion of the Council's museum collection is stored on the lower ground level of the Maison Dieu building in central Dover. If the second stage bid to the National Heritage Lottery Fund, currently being evaluated by the NHLF, is successful, the Maison Dieu will be the subject of a grant in the region of £5 million. The Maison Dieu project, as well as restoring and preserving the original Burgess design and decorations, will include a new entrance at the lower ground floor which is needed to increase accessibility to the building. The new entrance and toilet facilities will occupy the space which is currently the museum store and the store will therefore need to be relocated.

DDC-owned units at Whitfield Court have been identified as a suitable alternative location and the Cabinet report will seek approval for the store to be relocated to the Whitfield Court units, for these units to be altered and suitably equipped to house the artefacts, and for suitable arrangements to be made in respect of future rental payments.

Deadline for Item:

(Please indicate the date and whether this is statutory, operational or to meet the requirements of another agency.)

The timing for decision-making is driven by the Maison Dieu NHLF project which will see works commence on site in September 2021. This decision needs to be taken in early September 2020, at the latest, in order to progress the procurement and delivery of construction work for the new museum store to ensure that the new store is completed, and the artefacts moved, before the current store needs to be vacated.